

## GENERAL PERMIT REQUIREMENTS

A permit is required for any earthchange within 500 feet of any waters of the state (lake, stream, creek, river, county drain etc.) OR if you are disturbing an acre or more of land.

### SOIL EROSION AND SEDIMENTATION CONTROL MUST BE IN PLACE PRIOR TO ANY EARTHWORK.

#### INSTRUCTIONS:

1. Complete permit application (type or print clearly in ink)
2. Submit Erosion and Sedimentation Control Plan containing the following:
  - a. Location map with north arrow
  - b. **Topo** map which will accurately show existing natural drainage pattern (**SLOPES, CONTOURS**)
  - c. Drainage arrows for on-site drainage
  - d. All lakes, streams, wetlands, drains etc within 500' and distance from water to project disturbed area
  - e. Identify ultimate stormwater outlet
  - f. Graphic location of erosion and sediment controls
  - g. **LIMITS OF EARTH DISRUPTION**
  - h. Provision for proper maintenance of erosion and sedimentation controls
  - i. Security deposit and sequence of construction on larger projects
3. Include copy of DEQ permit if required (inland lake & stream, critical dune, shoreland protection)
4. Include copy of Township zoning permit.
5. SESC PERMITS MAY BE WAIVED ON PROJECTS UNDER 225 SQUARE FEET.

**NOTE:** Farmers working under a formal Agricultural agreement with the Conservation District are EXEMPT from SESC, PROVIDED they comply with the regulations of Act 451 of 1994 part 91; HOWEVER A COPY OF THAT AGREEMENT MUST BE SUBMITTED TO THE OCEANA DRAIN OFFICE WITHIN 7 DAYS OF THE EXECUTION OF THE AGREEMENT. Normal tilling, planting and harvesting of agricultural and horticultural crops are exempt.

***\*\*IF AGENT IS OBTAINING PERMIT THEY MUST HAVE A LETTER FROM LANDOWNER APPOINTING THEM AGENT TO OBTAIN PERMITS.***

**IF WORK IS STARTED BEFORE PERMIT IS OBTAINED, FEE WILL BE DOUBLED.**

Some permits may need to be reviewed in detail and *may require up to 30 days* before a permit is issued. Residential and minimum use permits **usually** can be issued the same day.

We will be happy to assist you with any questions concerning this permit. Our office hours for issuing permits are:

Monday - Friday, 8 a.m. - 12 Noon

Contact Oceana Soil Erosion Control Office at:

**Oceana Drain Commission Office  
Oceana County Courthouse  
100 N.State Street  
Hart, MI 49420  
Phone: (231) 873-3887  
Fax: (231) 873-5771  
Email: [ccargill@oceana.mi.us](mailto:ccargill@oceana.mi.us)**

SOIL EROSION CONTROL OFFICER  
 OCEANA COUNTY DRAIN OFFICE  
 100 N. STATE ST.  
 HART, MI 49420  
 Phone: 231-873-3887 Fax: 231-873-5771

**Office Use Only**

Permit Number: _____
Permit Fee: _____
Engineering Review Fee: _____
Date Issued: _____
Expiration Date: _____

## SOIL EROSION & SEDIMENTATION POLLUTION CONTROL PERMIT

***Property Owner***

Name		Street Address	
City	State / Zip Code	Area Code / Phone #	

***Location Of Earth Disturbances***

Township	Parcel # 64-	Subdivision
County OCEANA	City/Village	Street Address

***Soil Type: (circle one) SAND CLAY SILT***

***Proposed Earth Change...Be Specific !***

Type of Change
Size of Earth Change:
Distance to Water : _____ Feet      Start Date:    /    /      Completion Date:      /    /

***Identify Water Course: Name \_\_\_\_\_***

**Soil Erosion & Sediment Pollution Control Plan (Note: Two (2) sets of complete plans must be attached if commercial project.)**

Plan Preparer's Name \_\_\_\_\_ Preparer's Company Name \_\_\_\_\_

***Parties Responsible For Earth Change***

Name of Property Owner of Record (if other than owner/applicant on line #1)		Address	
City	State	Zip	Area Code / Phone #
Name of Individual "On Site" Responsible For Earth Change...Contractor		Company Name	
Address	City/State	Zip Code	Contractor's Phone (    )

**I (we) affirm that the enclosed information is accurate and that I (we) will conduct the above described earth change in accordance with Part 91 of Act 451 of 1994, its corresponding rules, applicable local ordinances and the agreements accompanying this application. By signing this permit I grant the Oceana County Drain Office personnel permission to enter upon my property to perform inspections.**

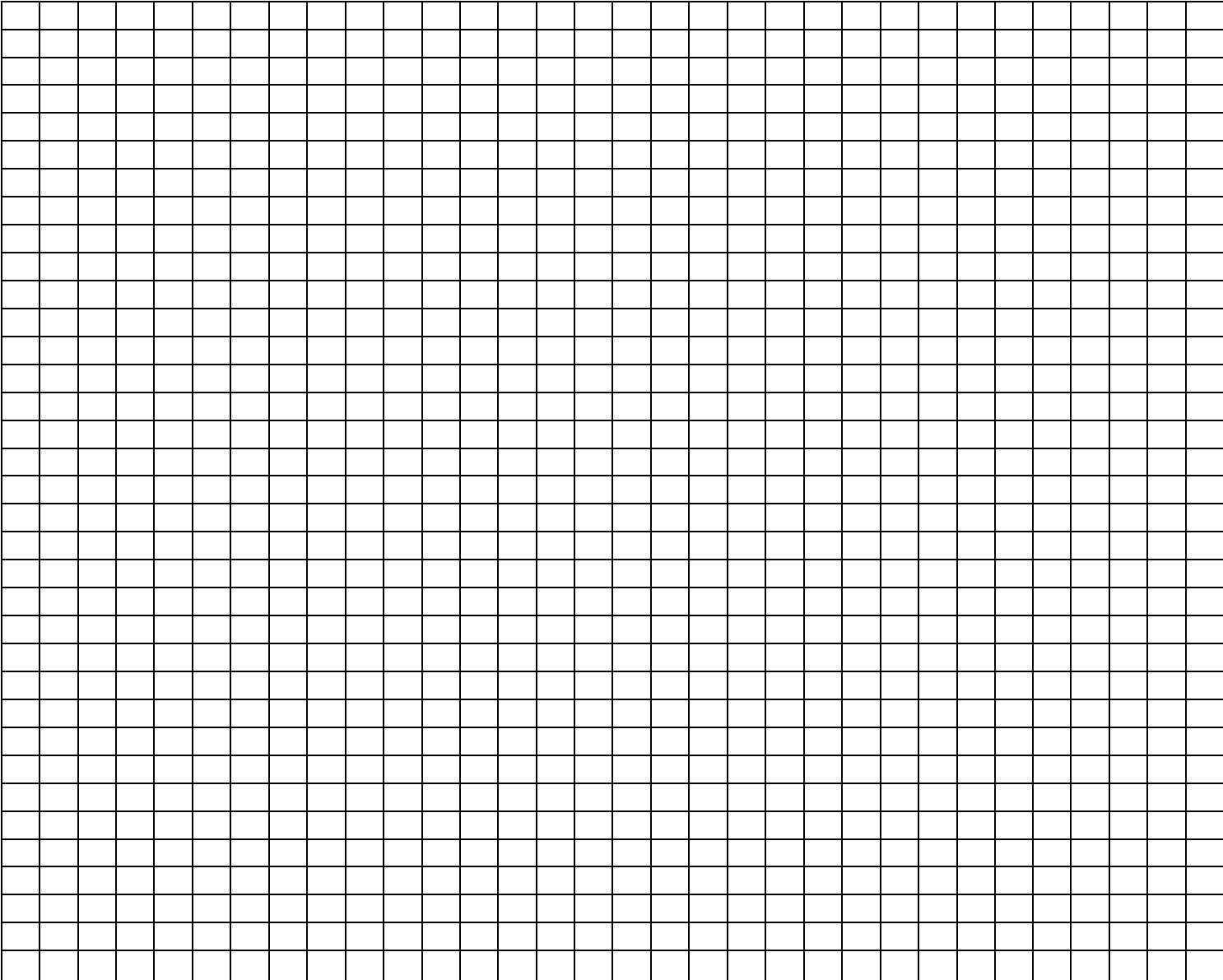
<b><i>Property Owner's Signature /or agent</i></b>	<b>Date</b>
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**ISSUED: \_\_\_\_\_ DATE: \_\_\_\_\_**

# TOPOGRAPHIC & SITE DEVELOPMENT PLAN

Please draw where house, garage, well, septic and watercourse is located. Indicate area of disturbance and land contours where possible. Must show proximity of earth change to lakes and streams.

SCALE: \_\_\_\_\_



(4)

**SITE LOCATION MAP**

(Give specific directions to site please)

LOCATION OF PROPERTY  
GOOD DRIVING  
DIRECTIONS \_\_\_\_\_

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NEAREST  
CROSSROADS \_\_\_\_\_

	N	
Street Name		
W		E
Street Name		
	S	
Street Name		Street Name

# CONSTRUCTION SCHEDULE SOIL EROSION AND SEDIMENTATION CONTROL

Please indicate by shading the area, under the month in which you will be doing the items listed.

CONSTRUCTION ACTIVITY		JAN.	FEB.	MAR.	APR.	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
1. Mark Critical Areas													
2. Stake Building													
3. Sediment Control Measures													
a. _____													
b. _____													
4. Remove Trees													
5. Stockpile Topsoil													
a. Stabilize													
b. Maintain													
6. Rough Grade Site													
7. Temporary Erosion Control													
a. Seeding													
b. Mulching													
8. Exc. Footings/Basement													
9. Install Underground Utilities													
10. Construct Footings/Foundations													
11. Construct Superstructure													
12. Apply Aggregate Base to Drives													
13. Final Grading													
14. Permanent Erosion Control													
a. Seeding													
b. Sodding													

Appropriate Boxes To Be Shaded By Applicant  
For Approval By Enforcing Agency.

# PERMIT CONDITIONS

## GENERAL

In accordance with Rule 1709 promulgated under the authority of Part 91, Soil Erosion and Sedimentation Control, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended, and in addition to the information on the attached plan and special conditions the following general conditions apply to the earth change authorized by this permit:

- Design, construct, and complete the earth change in a manner that limits the exposed area of disturbed land for the shortest period of time.
- Remove sediment caused by accelerated soil erosion from runoff water before it leaves the side of the earth change.
- Temporary or permanent control measures shall be designed and installed to convey water around, through, or from the earth change at a non-erosive velocity.
- Install temporary soil erosion and sedimentation control measures before or upon commencement of the earth change activity and maintain the measures on a daily basis. Remove temporary soil erosion and sedimentation control measures after permanent soil erosion measures are in place and the area is stabilized. (“Stabilized” means the establishment of vegetation or the proper placement, grading, or covering of soil to ensure its resistance to soil erosion, sliding, or other earth movement.)
- Complete permanent soil erosion control measures for the earth change within 5 calendar days after final grading or upon completion of the final earth change. If it is not possible to permanently stabilize the earth change, then maintain temporary soil erosion and sedimentation control measures until permanent soil erosion control measures are in place and the area is stabilized.

## SPECIFIC CONDITIONS

1. The permitted activity shall be completed in accordance with the approved plans and specifications, and the preceding general conditions
2. **This permit does not waive the necessity for obtaining all other required Federal, State, or local permits.**
3. **Permittee shall notify the permitting agency within one week after completing the permitted activity or one week prior to the permit expiration date, whichever comes first. By calling OCEANA DRAIN OFFICE – 231-873-3887.**

## SPECIAL CONDITIONS:

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